



EMPLOYMENT APPLICATION

Position Applying For:		Today's Date:
Last Name	First	Middle
Address		
City	State	Zip
Home Phone #	Cell Phone #	
Social Security Number	Drivers' License Number, Issuing State and Expiration Date	

Have you ever been employed with Win-Sam, Inc. before? Yes No
 If yes, please give date and position: _____

Do any of your friends or relatives work for Win-Sam, Inc? Yes No
 If yes, please give name, relationship and position: _____

Are you at least 18 years of age? Yes No
 If you are under 18 years of age, can you provide proof of your eligibility to work? Yes No

Are you a US citizen? Yes No
 If not a US citizen, do you have proof of your legal right to accept employment? Yes No

Are you currently employed? Yes No
 If yes, may we contact your current employer? Yes No

Are you currently on lay-off status and subject to recall? Yes No

Will you travel if a job requires it? Yes No

Will you work overtime? Yes No

Have you ever been found or pled guilty to a conviction or received deferred adjudication? Yes No
 If yes, please give date, reason for conviction: _____

Do you have reliable transportation to/from work? Yes No

Are you capable of performing, with or without reasonable accommodation, the essential duties of the job for which you are applying? Yes No

Date available for work: _____ What is your desired pay rate range? _____

Please check your availability to work: Regular Full-Time Regular Part-Time at ____ hours/week
 Temp/Seasonal Full-Time Temp/Seasonal Part-Time at ____hours/week
 Morning Afternoons Evenings Weekends Sundays

Education and Training

School	Name, City & State of School	Course of Study	# years	Diploma/Degree	
High School				Yes	No
Undergraduate School				Yes	No
Graduate School				Yes	No
Other (Specify)				Yes	No

Work Experience – Complete this section even if you are attaching a resume

Please list employment for the last 5 years; attach an additional page if needed. Begin with your current or last job. Include any job-related military service assignments and volunteer activities. You may exclude any organizations that indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer:	Dates Employed		Work performed/Responsibilities:	
	From:	To:		
Address:	Hourly/Salary Rate			
	Start:	End:		
Supervisor & Telephone #				May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title				Reason for leaving:
Employer:	Dates Employed		Work performed/Responsibilities:	
	From:	To:		
Address:	Hourly/Salary Rate			
	Start:	End:		
Supervisor & Telephone #				May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title				Reason for leaving:
Employer:	Dates Employed		Work performed/Responsibilities:	
	From:	To:		
Address:	Hourly/Salary Rate			
	Start:	End:		
Supervisor & Telephone #				May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job Title				Reason for leaving:

Military Service

Branch of Service:	From:	To:
Type of Discharge:	If other than honorable, explain:	
Rank at Discharge:		

Professional/Business References – Please do not include family members.

Name	Address & Phone Number	Occupation
1.		
2.		
3.		

Please state any additional information and skills you feel may be helpful to us in considering your application: _____

Applicant's Certification – Please read this carefully before signing the application!

- Win-Sam, Inc is an equal opportunity employer and will consider applicants for all positions without regard to race, age, color, religion, marital status, nation origin, disability, veteran status or any other legally protected status.
- No applicant will be rejected as a result of any impairment, which, with reasonable accommodation, does not prevent performance of the work.
- Win-Sam, Inc will not tolerate sexual harassment or harassment on the basis of any protected class status in the workplace.
- I understand that, if selected, I will be required to provide proof of my identity and legal right to work in the United States prior to actual employment at Win-Sam, Inc.
- **I understand that, if selected, a complete background check will be done.**
- I certify that I have answered truthfully and have not knowingly withheld information relative to my application. I understand that any misrepresentation or material omission on the application will result in my being eliminated from further consideration. I further understand that, if accepted for employment, any misrepresentation or material omission that becomes known to Win-Sam, Inc may result in immediate termination of my employment.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from liability from any damages which may result from furnishing such information to you.
- In consideration of my employment, I agree to adhere to all existing and future instructions, rules and policies of Win-Sam, Inc. I also understand that Win-Sam, Inc reserves the right to change wages, hours and working conditions as deemed necessary and that no representative of Win-Sam, Inc has any authority to enter into any agreement for employment for any specified period or to make any agreement contrary to the foregoing.
- I understand that all employees of Win-Sam, Inc, with respect to length of employment, are considered to be “at will.” This means that I may terminate my employment with Win-Sam, Inc at any time, without notice, without liability, for any extended period. Similarly, Win-Sam, Inc may terminate my employment with Win-Sam, Inc at any time without notice, without liability, for any extended period. There is no guaranteed length of employment for any employee. Similarly, any representation by any agent or employee of Win-Sam, Inc to the contrary is not authorized or binding upon Win-Sam, Inc unless in writing and signed by the President of Win-Sam, Inc.

I have read and reviewed the above certification statements and other information provided on the application.

Applicants Signature: _____ Date: _____